



Our Legal Department's mission is to provide a legal and regulatory support to the Business areas in their responsibility to comply with the relevant laws, regulations, and internal procedures. The Department copes with both the ever-growing regulatory complexity inherent to the current banking and financial environment and the increasing sophistication of financial products. Our Legal team provides advisory service for all legal aspects of the various business lines activities in Switzerland, manages legal cases and litigations and reviews and updates existing legal agreements and contracts. The department is also instrumental in all legal aspects related to Swiss financial regulatory matters as well as on financial transactions.

To support the Head of Legal on all matters related to legal matters for the Bank, we are seeking a young dynamic, Geneva-based

Junior Legal Counsel

What you will do

- ✦ Draft and/or review all legal general documentation, contracts, agreements, corporate.
- ✦ Support in all Swiss legal issues and carry out research, compilation, and legal analysis for the manager
- ✦ Be involved in regulatory matters, policies, and client/corporate documentation
- ✦ Independent handling of inquiries from authorities, such as criminal, administrative and civil proceedings
- ✦ Provide day-to-day ad hoc legal advice and support to the other business lines
- ✦ Monitor litigations/ handle client complaints and succession cases.
- ✦ Liaise with external counsel, as required, including review and analyse legal opinions as well as litigation and court proceedings
- ✦ Support in other administrative duties related to the legal area

What we are looking for

- ✦ Bachelor and Master in Swiss Law. Bar Admission is a plus.
- ✦ Not more than 2-4 years of legal experience in the banking or financial environment
- ✦ A good knowledge of Swiss laws and regulations in the banking and financial industry
- ✦ Independent, agile, enthusiastic, initiative and service-oriented
- ✦ A high degree of personal integrity
- ✦ Excellent command of English and French, German is a strong asset

We offer

- ✦ The responsibility of an important role at the heart of the development of a human-scale bank, with little hierarchy and recognised know-how and expertise
- ✦ An interesting role due to its challenges, complexity and variety
- ✦ A remuneration adapted to the experience, skills and seniority of the successful professional



About Banque Heritage

Banque Heritage is a Swiss private banking group that provides a wide range of financial services and tailored investment products. While global in scope and innovative in its solutions, the Bank holds true to its core values – family-orientated approach, independent perspective, intelligent financial management and dedication to our clients and commitment to our people. Founded in 1986, the Bank is headquartered in Geneva with an international presence.

We are looking for professionals with all types of skills, interests and experiences. We care about bringing together staff who are customer-oriented, entrepreneurial minded, enthusiast, collaborative and have the drive to make things happen for our clients and communities.

Please send your application to hr@heritage.ch
Only direct applications will be considered

